

Kingston Heritage Area Commission Application

Applications that are NOT complete or submitted by close of business on the posted due dates, with all required documents, signatures, fees, etc... WILL NOT be accepted for placement on the next Heritage Area Commission meeting agenda. Complete submissions and required documents are covered on the attached Information Sheet

Listing of 2016-2017 Heritage Area Commission Dates
Meetings are held at 7:00PM on Wednesday evenings, unless noted otherwise noted.

<u>DUE DATE</u>	<u>TENTATIVE MEETING DATE</u>
February 10, 2016.....	February 24, 2016
March 9, 2016.....	March 23, 2016
April 13, 2016.....	April 27, 2016
May 11, 2016.....	May 25, 2016
June 8, 2016.....	June 22, 2016
July 13, 2016.....	July 27, 2016
August 10, 2016.....	August 24, 2016
September 14, 2016.....	September 28, 2016
October 12, 2016.....	October 26, 2016
November 23, 2016 ***	December 8, 2016
January 11, 2017.....	January 25, 2017

*** NOTE: HAC will combine the November and December meetings into a single session due to holiday schedules.

APPLICATION FEE \$20.00 (Per Resolution #63 of 2016)

KINGSTON HERITAGE AREA COMMISSION
City Hall
420 Broadway
Kingston, New York 12401
845-334-3955
APPLICATION FOR REVIEW



To be completed by applicant

Project location (street address) _____

Property Tax map ID# (SBL): _____

Name of Applicant: _____

Applicant Phone #: _____ Fax #: _____ E-Mail: _____

Applicant Website _____

PROJECT USE /DESCRIPTION: _____

As owners of property, I hereby grant permission to the City and the Heritage Area Commission members to enter property in question for purposes of inspection for planning review.

Note: If more than one property owner is involved, all must acknowledge application by original signature

Name of current property owner (please print): _____

Phone #: _____ Fax #: _____ E-mail _____

Signature of Owner: _____

OFFICE USE

1. Date received: _____
2. Zoning district: _____
3. Fee Paid: _____
4. Date of hearing notice publication: _____
5. Date of public hearing: _____
6. HAC Actions and Date – (Attached Decision Document)

IMPORTANT INFORMATION
KINGSTON HERITAGE AREA COMMISSION

REQUIRED FOR SUBMISSION (ANY OR ALL OF THE FOLLOWING):

- Three photos of Building or Property as it exists
- Plans and Elevations of Proposed Changes
- Plans to Preserve and Restore Historic Material and Appearance of Building, Compatibility with Neighborhood
- Landscape Plans
- Exterior Signage and Details
- Exterior Lighting and Details; including color, fonts, illumination, style and method of hanging or attachment, etc

Please plan to attend the meeting for questions and answers. If you have any questions please contact the Planning Office at 845-334-3955.

All meetings of the Heritage Area Commission are held on the 4th Wednesday of the month, at 7 PM, in City Hall, 420 Broadway, Kingston, New York 12401